



Special Needs Advisory  
Committee (SNAC)

**Special Needs Advisory Committee**  
Lester B. Pearson School Board

**MINUTES OF THE MEETING –OCTOBER 23<sup>RD</sup>, 2013**

Held at the Lester B. Pearson School Board, 1925 Brookdale, Dorval Room 219/221

**In Attendance:** Sandra Buckingham, Cindy Finn, Christopher Fuzessy, Linton Garner, Stephanie Herault (PASA), Brett Hillgartner, Carollynn Jones (PTU), Daniel Olivenstein, Kiley Philp (from 7:48), Allison Provost (IASS), Barbara Schnider, Ruth Schwarcz (Professionnels),

**Regrets:** Marie-Eve Claude, Jennifer DiMarco, Laurie Fox, Franca Kesic (WIAIH), Christine McLean, Donnalynn Rainey

**Absent:** Robin Keough, Douglas Stewart (PASA), David Szabo

**Observers:** Sharon Patterson, Danny Williams

**Recording Secretary:** Andrew Graham

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**1.0 Confirmation of Quorum: establish voting rights to Alternate members as required**

(SNAC1314-10-2.1) It was confirmed that quorum had been established and the meeting was called to order by Sandra Buckingham at 7:06pm. Brett Hillgartner was assigned voting rights in Jennifer DiMarco's absence.

**2.0 Additions to Agenda**

**2.1 Approval of Agenda**

(SNAC1314-10-2.2) It was moved by Brett Hillgartner to approve the agenda with the addition of item 4.1 IEP Kits. The motion was seconded by Barbara Schnider and unanimously resolved.

**3.0 Corrections to Minutes of October 3<sup>rd</sup>, 2013**

**3.1 Approval of Minutes of October 3<sup>rd</sup>, 2013**

The minutes were included in the kit and time was provided for members to review them. (SNAC1314-10-2.3) It was moved by Brett Hillgartner to approve the minutes as presented. The motion was seconded by Barbara Schnider and unanimously resolved.

**4.0 Business Arising**

**4.1 IEP Kits**

Once again, feedback is being requested about the IEP kits. Generally there has been positive feedback, but a few parents did not receive them initially. They

were eventually able to get them through the school, and approximately one hundred kits now remain.

- 4.2 SNAC Awareness Campaign: SNAC logo on school websites: update**  
The administration meeting was cancelled, so there was no update available.

- 4.3 SNAC Awareness Campaign: SNAC Chat News (Oct): Review and Approval of Text (Vote)**  
The correct file is now available in the kit. It was noted that the wording for the workshop needed to be changed as the SNAC is not 'partnering' with the other group. Additional changes to the formatting may occur at a later time as information boxes are thought to be easier to identify. It was also suggested to add in a request for feedback about the IEP kits. **(SNAC1314-10-2.4)** It was moved by Brett Hillgartner to approve the text. The motion was seconded by Barbara Schnider and unanimously resolved.

- 4.4 SNAC Workshop for Parents: Discuss and Approve topic and date for presentation. (Vote)**  
Several potential topics for a workshop were discussed including: building bridges and relationships with the school, kids that wiggle and jiggle, technologies for special needs, setting up your child for success, and dealing with stress. The workshop will be held sometime between February and April of 2014 and will likely have a longer Q & A section as that is typically regarded as the most engaging portion of a workshop. It was suggested that WIAIH may have some good workshops to attend as well.

*Kiley Philp arrived at 7:48pm, during discussions*

- 4.5 Presentation: Educating Students with Special Needs in Quebec: Comment/Questions?** Please view the video prior to the meeting:  
<http://snac.lbpsb.qc.ca/eng/webcasts/page.asp>

The presentation by Cindy Finn is available online. Cindy Finn will be looking at the number values of the data presented to ensure that they are up to date.

- 4.6 Students with Special Needs: Policy on the Organization of Services: Comments?** Please read the new LBPSB policy and Q&A prior to the meeting:  
Policy: [http://lbpsb.qc.ca/content/policies/Special\\_Needs\\_Policy\\_September2013.pdf](http://lbpsb.qc.ca/content/policies/Special_Needs_Policy_September2013.pdf)  
Q&A: <http://lbpsb.qc.ca/content/policies/QUESTIONS%20AND%20ANSWERS%20SPECIAL%20NEEDS%20POLICY%20SEPTEMBER%202013.pdf>  
SNAC's consultation response to the previous draft version of the policy:  
<http://snac.lbpsb.qc.ca/eng/extra/img/73SNACSpecialNeedsConsultationResponse-June2013.pdf>

The Special Needs Policy update is available online. Sandra Buckingham gave a brief review of the process involving the 2012-2013 SNAC. There were no additional questions.

## **5.0 Reports**

### **5.1 Administration**

There was no report as the administration meeting was postponed. It was noted that the first term report cards will be coming out soon.

### **5.2 Council of Commissioners**

There was no report as the Council of Commissioners had not met since the previous SNAC meeting.

### **5.3 Central Parents' Committee**

The CPC report was included in the kit. There were no highlights, but it was confirmed that there will not be a parents' conference this year.

### **5.4 Education Committee**

The Education Committee report was in the kit. The timeline for consultations was reviewed, and a presentation on assistive technologies was held.

### **5.5 P.T.U.**

There was no report as the Pearson Teachers' Union (PTU) has not met since the last SNAC meeting.

### **5.6 P.A.S.A.**

There was no report as the Pearson Association of School Administrators (PASA) has not met since the last SNAC meeting.

### **5.7 Professionals**

Ruth Schwarcz gave a verbal report to the committee. In the report she spoke about the integration aide orientation meeting, a sexual education resource guide online, a pilot project addressing issues using dance, hyper-sexualization and bullying, and an update from the centre of excellence in autism.

### **5.8 I.A.S.S.**

It was noted that the Independent Association of Support Staff (IASS) recently screened more than 30 candidates.

### **5.9 Treasurer's Report**

No report was available as David Szabo was absent.

### **5.10 Website Administrator's Report**

No report was available as Jennifer DiMarco was absent.

### **5.11 Workshops Attended**

Brett Hillgartner and Jennifer DiMarco expressed an interest in attending the *Current Trends in Autism* conference. However, Jennifer Di Marco would only be able to attend one of the days. Therefore, Brett Hillgartner will represent the SNAC at the workshop and provide a report to the SNAC, assuming Brett Hillgartner is able to find a baby-sitter.

## **6.0 New Business**

Nil

**7.0 Correspondence**

The correspondence was not printed but included information about autism, a lecture at the Jewish General Hospital, and the FSSTT newsletter.

**8.0 Varia**

Nil.

**9.0 Questions from the Public**

Nil.

**10.0 Adjournment**

**(SNAC1314-10-2.5)** Upon a motion by Brett Hillgartner, the meeting was adjourned at 8:31pm. The next meeting will be held at 7pm on Wednesday November 20<sup>th</sup>, 2013 in room 219/221 of 1925 Brookdale.