



Special Needs Advisory Committee
Lester B. Pearson School Board

MINUTES OF THE MEETING – SEPTEMBER 18TH, 2013

Held at the Lester B. Pearson School Board, 1925 Brookdale, Dorval Room 219/221

In Attendance: Sandra Buckingham, Marie-Eve Claude, Cindy Finn, Laurie Fox, Christopher Fuzessy, Brett Hillgartner, Robin Keough, Christine McLean, Daniel Olivenstein, Kiley Philp, Donnalynn Rainey, David Szabo, Barbara Schnider

Regrets: Jennifer DiMarco; Allison Provost (IASS),

Absent: Linton Garner (Commissioner), Carrie Gross (Professionals), Stephanie Haurault (PASA), Carolynn Jones (PTU), Franca Kesic (WIAIH), Ruth Schwarcz (Professionals) Douglas Stewart (PASA)

Observers: Danny Williams

Recording Secretary: A. Graham (from 8:00)

1.0 Introduction and Election of Executive Members and Member Representatives to Other Committees

The meeting was called to order just before 8:00pm, and Cindy Finn described the role of the SNAC and the executive positions to be elected for the SNAC. Cindy Finn then presided over the nomination of the SNAC Chair. **(SNAC1314-9.1)** Barbara Schnider nominated Sandra Buckingham to be the chair. There being no other nominations, Sandra Buckingham was acclaimed as SNAC Chair.

(SNAC1314-9.2) It was moved by Sandra Buckingham that Barbara Schnider be nominated as Vice-Chair of SNAC. There being no other nominations, Barbara Schnider was acclaimed as SNAC Vice-Chair.

(SNAC1314-9.3) It was moved by Kiley Philp that David Szabo be nominated as treasurer of SNAC. There being no other nominations, David Szabo was acclaimed as SNAC treasurer.

(SNAC1314-9.4) It was moved by Sandra Buckingham that Laurie Fox be nominated as secretary of SNAC. There being no other nominations, Laurie Fox was acclaimed as SNAC secretary.

(SNAC1314-9.5) Sandra Buckingham nominated herself to be the SNAC representative at the CPC, with Donnalynn Rainey as the alternate. There being no other nominations, Sandra Buckingham was acclaimed as SNAC representative at CPC with Donnalynn Rainey as the alternate.

(SNAC1314-9.6) Barbara Schnider nominated herself to remain as the SNAC representative at the Education Committee with Kiley Philp as the alternate. There being no other nominations, Barbara Schnider was acclaimed as SNAC representative at the Education Committee with Kiley Philp as the alternate.

Last year Jennifer DiMarco and Pamela Rainone were the SNAC representatives to Council, and posted questions via the live webcast. **(SNAC1314-9.7)** Jennifer DiMarco sent regrets for the SNAC meeting but expressed an interest in resuming her position reporting on the events at Council. Jennifer DiMarco was acclaimed as the Council reporter for SNAC.

(SNAC1314-9.8) Jennifer DiMarco sent regrets for the SNAC meeting but also expressed an interest in resuming her position website administrator. There being no other nominations, Jennifer DiMarco was acclaimed as SNAC website Administrator.

2.0 Approval of Meeting Dates 2013-2014

The list of proposed meeting dates was included in the kit. It was noted that this year the meetings will be held the third Wednesday of each month due to the conflicts experienced with reports and other meetings in the 2012-2013 year. Usually, no meeting is held in December or June; however, the potential for an extra meeting in October was discussed to ensure that the SNAC has its objectives set for the current year. **(SNAC1314-9.9)** It was moved by Kiley Philp to approve the proposed meeting date schedule for the 2013-2014 year with the addition of a meeting on October 2nd, 2013. The motion was seconded by Laurie Fox and unanimously resolved.

3.0 List of Non-Parent Members

Cindy Finn announced the list of non-parent and administrative representatives for the 2013-2014 year, and provided a brief explanation of their roles. These members include Marie-Eve Claude (Admin), Cindy Finn (Admin), Chris Fuzessy (Admin), Linton Garner (Commissioner), Carrie Gross (Professionals), Stephanie Herault (PASA), Caroline Jones (PTU), Franca Kesic (WIAIH), Danny Olivenstein (Commissioner), Allison Provost (IASS), Ruth Schwartz (Professionals) Douglas Stewart (PASA). It was noted that the admin and council representatives are non-voting positions.

4.0 Approval of Recording Secretary

Sandra Buckingham explained the difference between secretary and recording secretary. Sandra Buckingham then introduced Andrew Graham as a candidate for recording secretary at a rate of forty dollars per meeting. **(SNAC1314-9.10)** There being no alternative suggestions, it was moved by Donnalynn Rainey and seconded by David Szabo to approve Andrew Graham as recording Secretary for the 2013-2014 year. It was noted that David was allowed to vote due to the absence of Jennifer DiMarco.

5.0 Approval of the Minutes of May 29th, 2013

The minutes were included in the kit. Sandra Buckingham explained the normal process of approving and posting minutes. **(SNAC1314-9.11)** It was moved by Barbara Schnider to approve the minutes of May 29th, 2013 as presented. The motion was seconded by Kiley Philp and unanimously resolved.

6.0 Varia/Topics for Next Meeting

An update about the School Board's proposed Special Needs policy was requested. The policy has gone to the Education Committee and will be presented to Council on September 30th for potential adoption. A letter about childhood apraxia was received; however, discussion with the ministry is still forthcoming, and is expected to take place in October.

It was noted that some of the IEP kits have been distributed, and the remainder should be going out to parents within the week. Members are requested to review the list of Recommendations in the Annual Report 2012-2013, and members are encouraged to come with ideas to discuss at the October 2nd meeting.

7.0 Adjournment

(SNAC1314-9.12) Upon a motion by Kiley Philp, the meeting was adjourned at 8:40pm.