

**Special Needs Advisory Committee
Minutes of Annual Election and Assembly
Wednesday, September 19, 2012**

In attendance: Linton Garner, Daniel Olivenstein, Barbara Schnider, Sandra Buckingham, Jennifer DiMarco, Kiley Philp, Jonathan Zimmerman, Diana Gerardi, Robin Pollock, Donnalynn Rainey, Laurie Fox, Pamela Rainone, Jennifer Millen, Jennifer Ankcorn, Hirut Eyob, Cindy Finn, Steve Balleine, Christopher Fuzessy, Marie-Eve Claude, Allison Provost, Shauna Beauchamps, Allison Provost

Meeting was called to order at 7:35pm. .

1. Adoption of the Agenda

Agenda was unanimously adopted.

2. Introduction & Review of Mandate

Cindy Finn welcomed the parents and introduced the returning members of the Special Needs Advisory Committee and the School Board representatives in attendance.

3. Review of Election Procedures

The composition of SNAC was reviewed. Members were sought to fill three (2) year positions and 4 alternate positions with a (1) year term. Sandra Buckingham, Barbara Schnider, and Kiley Philp are the returning members of the committee.

Presentation of Candidates:

Candidates presented themselves for consideration and elections ensued. Need for second ballots to be cast due to a tie.

Election

Seven parents were elected as follows:

2 year terms: Jennifer DiMarco, Jonathan Zimmerman,
Diana Gerardi.

Alternates (4) : Hirut Eyob, Pamela Rainone, Donnalynn Rainey,
Laurie Fox.

Adjournment of General Assembly

The general assembly adjourned at 8:25 pm.

All newly elected members proceeded to the second meeting to elect Executive Committee members. Cindy Finn was asked to continue chairing the meeting.

Second meeting to elect the Executives of the Special Needs Advisory Committee

The following positions were filled:

Chairperson	Sandra Buckingham
Vice-Chairperson	Barbara Schnider
Treasurer	Jonathan Zimmerman
Secretary	TBD
Website/ Email Correspondent	Jennifer Di Marco
Rep. to CPC	Sandra Buckingham
Alternate to CPC	Donnalynn Rainey
Rep. to Ed. Committee	Barbara Schnider
Alternate to Ed. Committee	Hirut Eyob
Rep. to Council	Jennifer DiMarco
Alternate to Council	Pamela Rainone

Approval of Minutes of May 30th, 2012

Unanimous

8. Meeting Dates 2012-2013

It was moved and seconded that an additional meeting be held on October 3, 2012 to finalize the details of the IEP folders. It was also moved and seconded that the proposed meeting date of October 31, 2012 be moved to October 24, 2012. Meeting dates for 2012-2013 were unanimously approved.

10. Reports

Council of Commissioners

Written report submitted. Respects expressed towards Conny Held, and his contribution through the years as Commissioner and Rep. to SNAC. New Commissioner will be selected September 22, 2012, the process is being streamlined and will be webcast around 9:00 a.m.

11. Varia:

Discussion about allocating approximately \$450 to hire someone to take meeting minutes. It was proposed by Linton Garner that members take turns so the responsibility does not fall with one person. This idea may be reevaluated at a later date. Kiley Philp was asked to continue taking the minutes for this meeting.

Franca Kesic is new Rep. from Community (WIAIH).

Barbara asked Daniel Olivenstein when the Special Needs Policy Draft will be ready. This was confirmed by Daniel to be in November.

Sandra, Chair, requested each member bring forth at the next meeting, ideas for projects and priorities for SNAC for this year.

12. Meeting adjourned

Motion by Jennifer DiMarco, seconded by Jonathan Zimmerman.

Meeting adjourned at 9:34 pm. .