



Special Needs Advisory Committee
Lester B. Pearson School Board

MINUTES OF THE MEETING – SEPTEMBER 17TH, 2014

Held at the Lester B. Pearson School Board, 1925 Brookdale, Dorval Room 219/221

In Attendance: Sandra Buckingham, Camelia Burlec, Maria Colavita, Romina Costantini, Marie-Eve Claude, Jennifer DiMarco, Cindy Finn, Christopher Fuzessy, Robert Gilmartin (IASS), Brett Hillgartner, Maureen Hunt (Professionals), Carollynn Jones (PTU), Caroline Le Brun, Kiley Philp, Donnalynn Rainey, Barbara Schnider

Regrets: Franca Kesic (WIAIH), Colleen Galley (PASA)

Observers: Fiorenza Cacchione, Edward Milczarek

1.0 Introduction and Election of Executive Members

The meeting was called to order at 8:15pm, and Cindy Finn described the role of the SNAC and the executive positions to be elected for the SNAC. Cindy Finn then presided over the nomination of the SNAC Chair. **(SNAC1415-9.1)** Sandra Buckingham nominated Brett Hillgartner to be the chair. There being no other nominations, Brett Hillgartner was acclaimed as SNAC Chair.

Brett Hillgartner proceeded to chair the remainder of the meeting.

(SNAC1415-9.2) It was moved by Sandra Buckingham that Barbara Schnider be nominated as Vice-Chair of SNAC. There being no other nominations, Barbara Schnider was acclaimed as SNAC Vice-Chair.

(SNAC1415-9.3) There were two nominations for the position of SNAC treasurer. Kiley Philp nominated herself and Sandra Buckingham was nominated by Brett Hillgartner. After a vote, members elected Sandra Buckingham as SNAC treasurer.

(SNAC1415-9.4) It was moved by Barbara Schnider that Donnalynn Rainey be nominated as secretary of SNAC. There being no other nominations, Donnalynn Rainey was acclaimed as SNAC secretary.

2.0 Special Needs Parent Commissioner

This year there is a new position of Special Needs Parent Commissioner which is part of the SNAC executive committee. It was discussed as to whether SNAC should elect the Special Needs Parent Commissioner immediately or wait until the following meeting. Several members felt that it would be best to elect the new position right away in order to complete the executive committee so that SNAC could begin working immediately on issues of importance to SNAC. **(SNAC1415-9.5)** It was moved by Brett Hillgartner that SNAC members proceed to a vote to decide if we should fill the new position

immediately. It was approved that the vote for Special Needs Parent Commissioner should take place immediately.

(SNAC1415-9.6) It was moved by Barbara Schnider that Sandra Buckingham be nominated as Special Needs Parent Commissioner of SNAC. There being no other nominations Sandra Buckingham was acclaimed as Special Needs Parent Commissioner.

3.0 Introduction and Election of Member Representatives to Other Committees

(SNAC1415-9.7) Donnalynn Rainey nominated herself to be the SNAC representative at the CPC, with Sandra Buckingham as the alternate. There being no other nominations, Donnalynn Rainey was acclaimed as SNAC representative at CPC with Sandra Buckingham as the alternate.

(SNAC1415-9.8) Sandra Buckingham nominated Barbara Schnider to remain as the SNAC representative at the Education Committee. There being no other nominations, Barbara Schnider was acclaimed as SNAC representative at the Education Committee.

(SNAC1415-9.9) Brett Hillgartner nominated Jennifer DiMarco to resume her position as SNAC website/email administrator. There being no other nominations, Jennifer DiMarco was acclaimed as SNAC website/email Administrator.

4.0 Approval of Meeting Dates 2014-2015

The list of proposed meeting dates was included in the kit. It was noted that this year the meetings will be held the third Wednesday of each month. Usually, no meeting is held in December or June; however, there is an extra meeting in October to ensure that the SNAC has its objectives set for the current year. **(SNAC1415-9.10)** It was moved by Sandra Buckingham to approve the proposed meeting date schedule for the 2014-2015 year. The motion was seconded by Barbara Schnider and unanimously resolved.

5.0 Annual Report

Brett Hillgartner announced that the SNAC Annual Report for the 2013-2014 year was completed by Sandra Buckingham and is now available on the SNAC website. In preparation of the brainstorming meeting on October 1st, it was recommended that the SNAC members review the document, playing close attention to the last page, so that SNAC can set its priorities for the 2014-2015 school year.

6.0 SNAC Budget and Approval of Recording Secretary

The SNAC budget has increased from \$1000.00 to \$1500.00 for the 2014-2015 school year. This will allow SNAC members to participate in more events and provide the funding needed for a recording secretary. This year Andrew Graham will not be available as the SNAC recording secretary so a replacement will need to be found as soon as possible. **(SNAC1415-9.11)** It was moved by Kiley Philp and seconded by Barbara Schnider to approve that SNAC hire a recording Secretary at \$40 per meeting for the 2014-2015 year.

7.0 Adjournment

(SNAC1415-9.12) Upon a motion by Jennifer DiMarco, the meeting was adjourned at 8:51pm.